



**Executive Director  
Meals on Wheels Delaware  
Wilmington, DE**

Meals On Wheels Delaware is a 501(c)(3) nonprofit organization dedicated to raising funds and awareness in support of five independent partner Meals On Wheels programs throughout Delaware. Established in 1996, the organization is committed to ensuring that every Delawarean who requests a home-delivered meal receives the nutritional support they need, when they need it.

Reporting directly to the Board of Directors, the Executive Director serves as the chief executive and strategic leader of the organization. This individual is responsible for advancing the mission through comprehensive fundraising leadership, relationship management, financial stewardship, and operational oversight. The Executive Director works in close partnership with an engaged Board of Directors and leads a team of five full-time staff members. Success in this role requires a highly collaborative, hands-on leader. The small team environment is successful when everyone is comfortable wearing many hats and can step in to assist others as needed.

Qualified candidates will have a minimum of five (5) years of leadership experience in nonprofit management or a related field; executive-level experience preferred. The successful candidate will have an appreciation and passion for the mission of Meals on Wheels. Must have demonstrated success in fundraising across multiple revenue streams as well as proven ability to manage budgets and lead integrated teams. The successful candidate must be an outstanding communicator and relationship builder. Proven success working with a Board and volunteer committees is essential. A Bachelor's degree or equivalent experience required. Must be willing and able to travel throughout the State of Delaware as well as attendance at evening and weekend meetings and events. The organization operates a hybrid work environment with a minimum of 2 days each week in the Wilmington office.

For a complete position description, listing of qualifications and additional information on Meals on Wheels Delaware, visit our website at [www.lambertassoc.com](http://www.lambertassoc.com).

For inquiries, nominations, and applications, please contact:

Cathy McGeever

Lambert & Associates

Havertown, PA 19083

[cfmcgeever@lambertassoc.com](mailto:cfmcgeever@lambertassoc.com)